

## Policy: Occupational Health and Safety Policy

### 1. SUMMARY

- 1.1. This policy defines WINNS Services Occupational Health and Safety Policy to ensure it meets requirements.
- 1.2. The General Manager is responsible for implementation and management of the Occupational Health and Safety Policy

Rev.	Date	Nature of Changes	Approved By
1	3 <sup>rd</sup> January 2018	Original issue.	C Stebbing

### 2. POLICY: Occupational Health and Safety Policy

#### 3. Introduction

Occupational Health and Safety Policy

WINNS Services recognises and accepts its statutory responsibilities under the Health and Safety at Work Act 1974. It is the policy of WINNS Services to ensure so far as is reasonably practicable, the health, safety and welfare of all employees working for the company and other persons who may be affected by our undertakings.

WINNS Services acknowledges that the key to successful health and safety management requires an effective policy, organisation and arrangements, which reflect the commitment of all senior management. To maintain that commitment, we will continually measure, monitor and revise where necessary, an annual plan to ensure that health and safety standards are adequately maintained.

WINNS Services Director will implement the company's health and safety policy and recommend any changes to meet new circumstances as well as recognising that successful health and safety management contributes to successful business performance and therefore will allocate adequate finances and resources to meet these needs.

The management of WINNS Services looks upon the promotion of health and safety measures as a mutual objective for themselves and employees. It is therefore, the policy of management to do all that is reasonably practicable to prevent personal injury and damage to property. The organisation also aims to protect everyone, including visitors and members of the public, insofar as they come into contact with our activities, from any foreseeable hazard or danger.

All employees have duties under the Health and Safety at Work etc. Act 1974 and are informed of their personal responsibilities to take due care of the health and safety of themselves and to ensure that they do not endanger other persons by their acts or omissions. Employees are also informed that they must co-operate with the organisation in order that it can comply with the legal requirements placed upon it and in the implementation of this policy. WINNS Services will

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ensure continued consultation with the workforce to enable all viewpoints and recommendations to be discussed at regular intervals.

The organisation will ensure a systematic approach to identifying hazards, assessing the risks, determining suitable and sufficient control measures and informing employees of the correct procedures needed to maintain a safe working environment.

We will provide, so far as is reasonably practicable, safe places and systems of work, safe plant and machinery, safe handling of materials and substances, the provision of adequate safety equipment and ensure that appropriate information, instruction, training and supervision is given all aimed at operating a system dedicated to the 'Right First Time Approach'.

Signed Date: 3<sup>rd</sup> January 2018

Managing Director

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